

## MANAGEMENT

### **COURSE SYLLABUS ABSTRACT of higher education institution**

**Speciality** 1-25 01 07 – Enterprise Economy and Management

	Форма получения высшего образования	
	Очная (дневная)	Заочная сокращенная
Year	2	2
Semester	3, 4	3, 4
Lectures, hours	50	12
Practical classes (seminars), hours	50	12
Pass/fail, semester	3	3
Exam, semester	4	4
Contact hours	100	24
Independent study, hours	116	192
Total course duration in hours / credit units	216/6	216/6

**1. Course outline:** Management as a science and practice of management. The evolution of control theory. Organization and management. Control functions. Processes of communication, influence and decision making. Organizational structure design. Management of processes related to personality. Business and organizational culture. Fundamentals of the organization of production. Fundamentals of strategic management. Information support of management. Management efficiency.

**2. Course learning outcomes:** upon completion of the course, students will be expected to **know:** the main categories of management, the relationship between them; organizational processes: communications, management decision-making, change and conflict management, business processes; organizational structures of management, the order and methods of their design; the content of management relations in economic systems; the content of the main functions of management and organizational processes; management methods; fundamentals of strategic and operational management; basic methods of managing the organization's operating resources; systems and methods for improving business processes; bases of formation of ethical behavior and management of organizational culture; basics of conflict management and resistance to change; technique of individual and group work of the manager; management decision-making tools; models and methods for assessing the effectiveness of organization management; **be able to:** to form the goals of the organization and its structural divisions; determine the composition of management and organization functions; apply management methods depending on the specifics of management objects and management situations; use the basic concepts, principles and methods of management in practice; design and improve organizational management structures; make management decisions in various areas of the organization; organize management processes; choose a strategy; organize the management of the organization's resources and apply the methods of managing organizational processes in practice; to form ethical behavior and organizational culture; use the technique of individual and group work of the manager; evaluate the economic efficiency of management; **possess:** management tools for setting management goals, their coordination, the formation of organizational management structures, the design of organizational processes, including the adoption and selection of management decisions, the assessment of management effectiveness; the main methods and techniques of resource management of the organization; methods of analysis and methods of organizing strategic management; methods of planning and organizing the activities of the organization and its divisions; methods of motivation and control of personnel activities; methods and systems of the organization to improve the activities of the organization; methods for evaluating the productivity and effectiveness of performance and management results.

**3. Competencies:** take initiative and adapt to changes in professional activity (UC-6), use modern techniques for making managerial decisions, evaluate the effectiveness of management and the competitiveness of the organization (BPC-11).

**4. Requirements and forms of midcourse evaluation and summative assessment**

Intermediate certification: protection of individual assignments, control works, intermediate control of academic performance. Current certification: pass/fail, exam